

MAY 15 & 16, 2021 • SATURDAY & SUNDAY - NOON-6 PM

EVENT INFORMATION

Making its premiere debut, *Locally Made: Celebration of Creativity*, is a new, community event brought to you by the Indianapolis Art Center and Indy Jazz Fest. Set on a smaller footprint than our annual Broad Ripple Art Fair, it will feature the creativity and talent in our circle city and surrounding areas in a celebration of local art, music, local brews, and food!

Partnering with the Indy Jazz Fest, this festival will feature local musicians who live and breathe the Indy music scene! Guests will be able to enjoy some sweet sounds while taking in the work of a select number of 50 talented local artists throughout the Art Center grounds selling unique and one-of-a-kind art. With only a limited number of 1,500 tickets available each day to allow for safety and social distancing and an exciting VIP area with musician meet and greets and more, this event will be a new experience for our creative community.

GENERAL INFORMATION

- Extensive advertising and promotion worth at least \$30,000.00
- Overnight Roving Security (Indianapolis Police Department)
- Saturday and Sunday Artist packaged essentials (bottled water, snacks, hand sanitizer, etc.)
- Food Line passes; get to the front of any line, so you don't miss a sale!
- Warm and professional staff dedicated to the arts

ELIGIBILITY

Locally Made is open to all fine art and fine craft artists local to Indianapolis and the surrounding areas. Work may be in any fine art or fine craft medium, but must be original and made by the exhibiting artist or artist team.

APPLICATION DEADLINES

Applications will be accepted by email to JBanister@IndplsArtCenter.org or in person at the Art Center Guest Services until midnight EST, April 14, 2021.

BOOTH FEES

Booth Fee: \$200

TIMELINE

April 14	Applications Due by midnight EST
April 16	Jury Notifications Sent - Booth fee link provided with accepted applicants.
April 26	Booth Fees Due*
April 30	Final Day For Refund**
May 14	Artist Check-In and Set Up - Times To Be Determined
May 15 – 16	Additional Set Up Time on Saturday - 8-11 am Event - Saturday - Noon – 6 pm Event - Sunday - Noon – 6 pm

* Payment is to be made through a provided link. Invited artists that miss this deadline will be moved to the wait list.

** Cancellations will not be refunded after this date

SECURITY & ARTIST PARKING

- Overnight, police security will be provided Friday & Saturday. All efforts to secure artwork by closing up tent walls is expected.
- Due to the urban environment, and being a walking community, parking is all in the streets. Ample parking can be found in the neighborhoods adjacent to the Indianapolis Art Center. Unfortunately, handicap accessible parking for artists cannot be provided for spatial and logistic reasons. A timely arrival should help avoid a need for parking more than a block away. Artists who have large trailers are welcome to park in the streets.

ELECTRICITY

Electricity is not available to artists.

APPLICATION PROCEDURES/REQUIREMENTS

- Complete the included application form and submit to JBanister@IndplsArtCenter.org
- Submit four recent images. The first three images should be of artwork comparable in style and quality to what will be exhibited at the event and representative of work produced in the last two years. One of the three artwork images may be a detail of another work submitted. **The fourth image is the Booth Shot.**
- The booth shot should convey the whole display of the booth or a section showing the artist's current display and representative of the type of work that will be exhibited at the Art Fair. If the artist does not have a booth shot from a previous event an attempt should be made to set-up a mock booth to show planned method of display.
- The booth shot must NOT include the artist/studio/business name to ensure a blind jury. The booth must NOT include visible people. There is a 2-point penalty if there is no booth image or if the artist/studio/business name or people are shown.
- All work shown must correspond with the category you applied in. If more than one media is represented in the booth shot, all mediums must be separately juried. Having work, of a different category, in a booth shot that was not juried does NOT qualify that work for the fair

EXHIBITION STANDARDS/RULES

RULE 1) ALL applicants/artists MUST be present at check-in and in booths on both days of the event. Identification will be verified upon check-in and periodically throughout the fair. Artists who leave the fair will have their booths closed and be disqualified from next year's fair.

RULE 2) Only one artist or small artist team's* work per booth, please—we do not allow booth sharing. Work by collaborative teams must be the production of all team members sharing both design and fabrication tasks on each piece. Each member of an artist team must be present for the event.

* Small artist team is defined as no more than three artists working collaboratively together.

RULE 3) Artwork made in a production studio or small business (defined by the organizers of the event as an operation comprised of multiple individuals other than the applicant artist(s) who are paid to design, fabricate, assemble and/or finish the artwork in question) is prohibited. We reserve the right to disqualify applicants that are deemed production houses.

RULE 4) Artwork deemed to be made in production houses will result in the artist being asked to verify their practices. This includes but is not limited to requiring photos of the studio with the artist working on pieces that are representative of the work provided.

RULE 5) Artists at the event must have an Indiana retail certificate and are responsible for collecting and filing Indiana sales tax. Visit <https://inbiz.in.gov> to fill out the application. Artists MUST list their own address for tax purposes. Listing the Art Center's address in your tax application will result in disqualification from the fair and future fairs.

RULE 6) Artists must present with a white tent. No logos, print or colored tents are permitted for use by artist exhibitors. If a tent is needed, rentals can be arranged through our events department.

RULE 7) Vehicles are not permitted within the barricades during fair hours. Vehicles are only allowed on the grounds during approved times for set up and tear down. Vehicles on the grounds during unapproved times are subject to being towed and the vehicle owner will be responsible for any associated costs.

RULE 8) Generators are not allowed, unless they are completely quiet and do not disturb any neighboring artists, vendors or patrons.

RULE 9) Booth Spaces may not be transferred or otherwise reassigned by the artist.

RULE 10) Artists who have not claimed their space by their presence within one hour prior to the event opening, forfeit their space with no refund and their space may be sold to a different artist.

RULE 11) Artists cannot take part in any other fair which runs concurrently with this event.

RULE 12) Booth Structure and display must not exceed the limits of the assigned space. Artwork must not obstruct any path for clear passage and cannot interfere with your neighbor's space.

RULE 13) Unless artists are officially notified of an emergency, booths must be open at the event starting times and not close before the closing times.

RULE 14) All Storage must be neatly concealed within the limits of the assigned space.

RULE 15) Pets are prohibited on the fair site. Service animals are permitted.

RULE 16) No debris may be left behind after tearing down.

RULE 17) Chairs are permitted outside the booth structure as long as they do not obstruct pathways or views of neighboring booths.

RULE 18) Use of garden beds areas and planters is prohibited.

RULE 19) Overhangs are permitted but must not interfere with any other exhibitor's booth or the traffic flow.

RULE 20) Demonstrations are allowed within the assigned booth space.

RULE 21) Artwork must be made by hand by the applicant/artist.

RULE 22) Buy-and-sell items or imported artworks are prohibited. Artists found removing labels identifying countries of origin will not only be ejected from the fair but will also be reported to the Customs and Border Protection as this action is a Federal Crime violating the Tariff Act of 1930.

RULE 23) The use of kits designed to produce an object or artwork assembled from commercially distributed parts or patterns is prohibited.

RULE 24) Artworks must not be constructed (in significant part or wholly) from commercially-distributed parts or molds.

RULE 25) Images or designs for which the artist does not own the copyright or has not obtained permission from the copyright owner must not be used.

RULE 26) Candles, soap, perfume or other personal care items; dried or live flower arrangements; bonsai; food items and/or beverages are not allowed.

RULE 27) Screen printed t-shirts, notecards, mugs and other small, commercially-printed items are permitted only if sold at the event by the artist who created the original image AND if items collectively are not more than 10% of the displayed booth contents.

RULE 28) Artists creating additional works in the same media but considered to be in another jurying category (i.e., a potter whose work is primarily vessels, but also makes ceramic pendants) may include these items in the booth provided they are directly related/reflective of the style and quality of the artist's juried work and comprise no more than 10% of the booth. Artists working in two entirely different categories must submit separate applications for each style of work in the appropriate jurying categories; if both category applications are accepted, they may be shown in the same booth.

RULE 29) Due to COVID-19, Artists, Patrons, Staff, and Volunteers, must adhere to any and all safety precautions and/or mandates set by the state, county, and/or the Indianapolis Art Center, including but not limited to mask wearing, social distancing, capacity limits, directional traffic flow, increased surface and hand sanitization, etc. Anyone not in compliance with the safety precautions and/or mandates will be asked to adhere to the necessary precautions and/or mandates or will be asked to leave the premises. In addition, the Indianapolis Art Center has the right to cancel or postpone the event

due to safety concerns or mandates set by the state or county. If the event is cancelled, artists will be notified in a timely manner and refunded booth fees minus a \$35 administration fee.

EXHIBITION STANDARDS/RULES VIOLATIONS

The Indianapolis Art Center reserves the right to question any applicant about his/her manufacturing or assembly process prior to jurying or during the Fair, and to deny the application of any artist whose work violates any of the rules stipulated above or who otherwise does not comply with the standards and ethics of the Art Center. On the 1st day of the event, the Artist Chair will review all artist booths, comparing the images submitted for jurying to the actual booth in the fair. Work on view must be comparable to the juried images. Artists displaying work not comparable to what was juried in will have to remove the non-juried work. Artists that fail to comply with any of the above rules and standards will be asked to leave the show immediately with no refund given.

BOOTH INFORMATION

Complete Artist Booth Fees due on acceptance to event. Unfortunately, we cannot accept post-dated checks or partial payments, or implement payment plans. Artist Booths not paid in full by the deadline will be considered available and offered to an artist on the waiting list. The payment deadline is April 26, 2021.

\$200 Regular Booth Fee - 12'x12' Booth Fee - Due upon confirmation and link provided

CANCELLATION POLICY/REFUNDS

- In the event you must cancel, please contact the Exhibition and Galleries Manager immediately.
Jo Banister, Exhibition and Galleries Manager
jbanister@indplsartcenter.org
317-255-2463 x2490
- It is required that your cancellation is in writing through email. If you notify the Art Center over the phone, please follow up the conversation with a written email.
- If the cancellation is made on or before the last day to cancel with refund, your booth fee will be refunded minus a \$35 administration fee.
- There are no refunds for cancellations made after the refund deadline on April 30, 2021. All refunds given are administered less a \$35 administration fee.

CATEGORIES FOR ENTRY

You cannot apply with the same body of work in more than 1 category.

- 2D Mixed Media - Drawing, Collage, Mixed Media Painting, Flat Wall-Hung Mosaics, Two-Dimensional Surface Design, or Framed/Mounted Mixed Media Wall Work.
- 3D Miscellaneous - Assemblage, Three-Dimensional Surface Design, Musical Instruments, Non-Wood Furniture, Recycled/Upcycled Objects, and Mixed Media Sculptural Work.
Note: Artists selling handmade musical instruments may also sell CDs in their booth if they are the musicians on the recording. These CDs may only comprise 10% of the booth contents.
- Ceramics - Functional and Raku Ceramic Vessels, Non-Functional Ceramic Forms, Ceramic Wall Work, Ceramic Sculpture.
- Digital Media - Digitally created work using computer software and/or scanning and manipulating images to make entirely new works of art. All works must be individually signed by the artist.
Note: Digital Photographers should apply in the Photography category. Artists who exhibit giclées (digitally printed reproductions of original works) should enter in the category of the original work and see restrictions regarding reprints.
- Glass - Blown Glass Vessels or Sculptural Work, Flameworked Sculpture, Fused Glass (Non-Jewelry), Stained Glass, or Cold-Worked Glass.
- Jewelry - Jewelry created from Traditional Metalsmithing Techniques, Wire Wrapping, Chain Making, Electroforming, Spool Knitting, Precious Metal Clay (PMC), Flameworking, Lamped Glass Beads, or Work Crafted from Non-Metal

Jewelry Materials (Felt, Rubber, Bone, Seeds, Etc.).

Note: The Art Fair does not accept jewelry made primarily of pre-purchased beads; purchased components may only be used as complimentary accents in works that are comprised of the artist's original beads. If you have questions about this, please contact Jo Banister, Exhibition and Galleries Manager and Artist Chair, at (317) 255-2464 x2490.

- Painting - Oil or Acrylic Painting on Canvas, Paper, Panel or other 2-dimensional matrix.
- Watercolor - Traditional Transparent Watercolor Techniques or Contemporary Work in Watercolors.
- Photography - Traditional film photography, hand colored images, emulsion transfers and digital photography.
- Printmaking - Traditional, hand-pulled, limited-edition prints (lithographs, silkscreens, woodcuts, etchings, etc.). Prints must be hand signed by the artist.
- Stone and Metalwork - Stone Carving, Stone Sculpture, Metalwork employing traditional welding, fabrication, and/or foundry techniques.
- Fiber, Leather, and Wearable Art - Tapestries, Rugs, Fiber Sculptures, Wall Hung Fiber Works, Leatherwork, Clothing or other non-jewelry accessories (hats, scarves, purses, etc.)
Note: Clothing/Accessory Designs must be original and finished products must be fabricated by the artist or artist team, this includes all Leatherwork.
- Wood - Furniture, Vessels, Functional Items, and Sculpture created through traditional and contemporary woodworking techniques.

For Information:

Shannon Bennett; Director of Events and Engagement

317-255-2464 x2260

sbennett@indplsartcenter.org

www.indplsartcenter.org



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LOCALLY MADE: APPLICATION

Please complete the following information to be used for the application process. If there are any changes to be made to this information, please let Jo Banister, Exhibition and Galleries Manager and Artist Chair, know as soon as possible at JBanister@IndplsArtCenter.org. Please retain a copy of this form for your own records.

Artist(s) Name: _____ Date of Application: _____

Mailing Address: _____

City/State: _____ Zip: _____

Telephone Number (with area code): Home _____ Cell _____

Email: _____

Medium: _____ Price Range of Work: _____

Please supply a description of your work: _____

Are you an Art Center Teaching Artist? Yes No

Are you an Art Center Student? Yes No

Have you ever exhibited at the Art Center? Yes No

Do you currently sell your artwork online or have your own website? Yes No

If yes, what is your online store or website address?: _____

* Please submit up to 3 example images representative of your current work in addition to a booth shot. *